

ABSENCES FROM REHEARSALS
SUBMIT: Absence Notification form online at
www.everettyouthsymphony.org
EMAIL: attendance@everettyouthsymphony.org or
CALL: 425-258-2028

Vince Seavello	Board President	president@everettyouthsymphony.org
OPEN	Vice President/	vicepresident@everettyouthsymphony.org
Karen Marty	Treasurer	All Board members can be contacted at: board@everettyouthsymphony.org
OPEN	Secretary	
Sally Lebens	Member at Large	
OPEN	Member at Large	
OPEN	Member at Large	
Vince Seavello	Web Master	
OPEN	Audition Coordinator	auditions@everettyouthsymphony.org
OPEN	Membership Coordinator	membership@everettyouthsymphony.org
Bobby Collins	Music Director & Symphony Conductor	bobby@everettyouthsymphony.org
Brian Steves	Concert Orchestra Assistant Conductor	steves@everettyouthsymphony.org
Cheryl Harris	Sonata Strings	harris@everettyouthsymphony.org

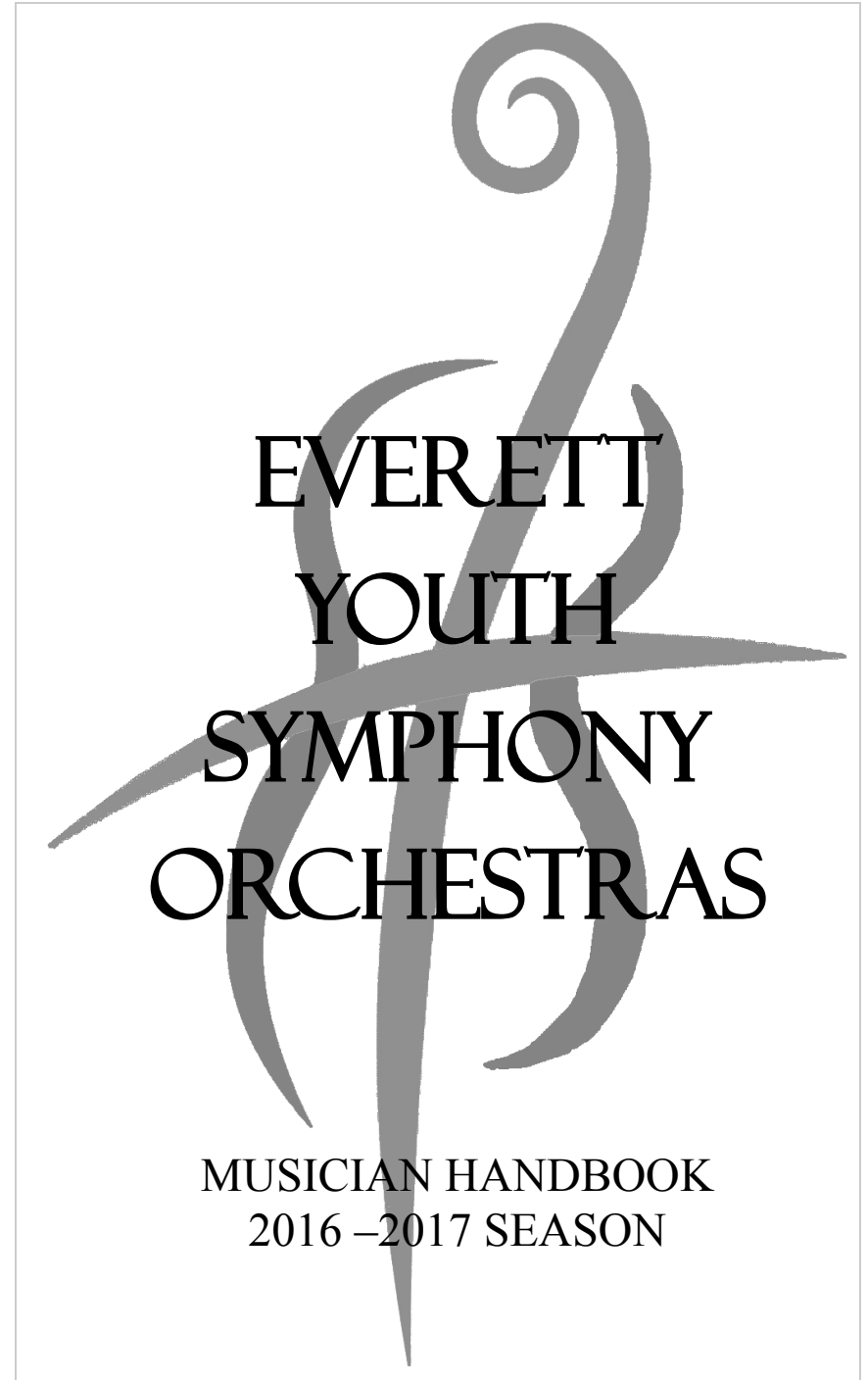
CONTACT INFORMATION:

Web site: www.everettyouthsymphony.org
 Message phone: 425-258-2028

Please contact Board Members or Conductors at the email above if you have questions or concerns, or you may leave a message on the EYSO phone system.

Phone messages are checked on a regular basis and your call will be returned as soon as possible.

The EYSO website and message phone will also inform you of possible rehearsal cancellation due to bad weather.



EYSO REHEARSAL & PERFORMANCE CALENDAR 2016 – 2017

All rehearsals begin at 6PM at Jackson High School.
Concerts venues to be determined.

Orientation meeting: Mon. Sep 19 – Jackson Auditorium 6pm

FALL SESSION

Mon. Sep. 19 - First Rehearsal, *TUITION PAYMENT DUE

Mon. Sep. 26 - Rehearsal and Open House

Mon. Oct. 3 - Rehearsal

Mon. Oct. 10 - Rehearsal

Mon. Oct. 17 - Rehearsal

Mon. Oct. 24 - Rehearsal

Mon. Nov. 7 - Rehearsal

Wed. Nov. 11 - RETREAT (Mukilteo Presbyterian Church)

Concert/Chamber * Full Day

Sonata Strings * Half-day

Mon. Nov. 14 –Rehearsal

Sun. Nov. 20 - FALL Dress Rehearsal - 1:00pm, CONCERT - 4:00pm

WINTER SESSION

Mon. Nov. 28 – Rehearsal

Mon. Dec. 5 - Rehearsal

Mon. Dec. 12 - Retirement Home Performance

Mon. Dec. 19 - WINTER BREAK

Mon. Dec. 26 - WINTER BREAK

Mon. Jan. 9 - Rehearsal, Concerto Application Deadline

Mon. Jan. 16 - MLK HOLIDAY- No rehearsal

Mon. Jan. 23 - Rehearsal, Concerto Competition,
*FINAL TUITION PAYMENT DUE

Mon. Jan. 30 - Rehearsal

Mon. Feb. 6 - Rehearsal

Mon. Feb. 13 - PRESIDENTS DAY- No rehearsal

Mon. Feb. 20 - Rehearsal

Mon. Feb. 27 - Rehearsal

Mon. Mar. 6 –Rehearsal

Sun. Mar. 12- WINTER Dress Rehearsal - 1:00pm, CONCERT - 4:00pm

SPRING SESSION

Mon. March 20 - Rehearsal

Mon. March 27 - Rehearsal

Mon. April 3 - SPRING BREAK - No Rehearsal

Mon. April 10 - Rehearsal

Mon. April 17- Rehearsal

Mon. April 24- Rehearsal

Mon. May 1 – Rehearsal

Mon. May 8 - Rehearsal

Mon. May 15- Rehearsal

Sun. May 21 - SPRING Dress Rehearsal - 1:00pm, CONCERT - 4:00pm

PARENT RESPONSIBILITIES

- Be supportive of your child's music studies.
- Be sure that your musician's instrument is in good repair for each rehearsal and performance.
- Be punctual when dropping off and picking up your child.
- Notify EYSO as early as possible if your child must miss a rehearsal or concert.
- Pay tuition promptly.
- Provide EYSO with current email and phone contact information, so we can effectively communicate all EYSO news, information, and potential rehearsal cancellations due to inclement weather.
- Provide appropriate concert attire for your musician, as listed in this handbook.
- Keep in touch. Contact a member of the Board of Directors if you have any questions or concerns. The Board is interested in discussing any matter that concerns the EYSO.
- Lend a hand. Your flexibility and enthusiasm are appreciated when you are asked to help out at EYSO functions.

VOLUNTEER OPPORTUNITIES:

- Board membership
- Liaison (2 persons per orchestra)
- Rehearsal assistance: Set up chairs & music stands.
- Concert assistance: Auditorium set-up, stage set-up, rehearsal room set-up & tear down, ticket sales, flowers, and merchandise sales.
- Retreat chaperoning & assistance
- Auditing committee
- Grant writing
- Fundraising
- Publicity: Promotional material production, delivery, newsletter
- Technical assistance: Computers, website
- Community outreach

EYSO is proud of our Concert Advertising Program and the fact that sales of advertisements help decrease the burden of tuition. When musicians secure an advertisement for the program, they are helping their fellow musicians who are experiencing financial difficulty.

We are thankful to all the businesses who choose to advertise in our concert programs and encourage our families to consider them when they are in need of their products and services.

FINDING ADVERTISERS:

Students are often unsure about how to obtain advertisements. Some suggestions would be to start with parents, (relatives and friends, too), employer, dentist, physician, church, private music teacher, local music store, pizza place, etc. It can really be any person or organization who would like to support EYSO by placing an ad in our concert program. Each advertisement will be in the EYSO concert program for the entire season, and are also placed on our website.

Advertisement payments and graphics are due by Monday, November 7, 2016.

Advertising materials must be turned in by this date to appear in the first program. For more information, please contact our membership coordinator before or after rehearsal, by email at:

advertising@everettyouthsymphony.org
or by phone at **425-258-2028**.

***Additional advertising forms can be printed from the EYSO website.**

EMERGENCY PROCEDURES

In the case of an emergency during rehearsal, *it is imperative that we have a working emergency number for contacting the parent or guardian*. In the event of a fire or earthquake, members will be evacuated to the parking circle outside the commons. Parents will need to show ID to pick up their child. It is vital not to leave the premises without checking out, as emergency workers must be able to account for all people present. Evacuation procedures will be discussed with members in each orchestra.

PARENT EXPECTATIONS

The EYSO is a volunteer-run, non-profit organization heavily dependent upon parent volunteers. Each family is expected to contribute some time and energy to help make the season successful. Please fill out your Parent Participation Form and return it to any Board Member.

ABOUT THE EVERETT YOUTH SYMPHONY

The Everett Youth Symphony Orchestra (EYSO) was founded in 1964 by a Jascha Galperin who wanted to provide a symphony orchestra experience for the children of Everett. Of Snohomish County's fourteen school districts, only two have orchestra programs. Next door, in Island County there are also no orchestras in the schools. The Everett Youth Symphony Orchestra fills a void in our public school offerings and since the lack is regional, EYSO is a magnet to children and families region-wide. EYSO musicians represent 41 different schools, plus homeschoolers, spanning 14 school districts.

Our mission is to provide quality performance opportunities that promote musical understanding and growth for youth and the community through a nurturing, challenging, and exciting orchestral program.

Staffed by professional conductors and coaches with extensive experience, the EYSO organization provides an excellent environment for young musicians to develop their skills through symphonic music training. To accommodate various levels of musical experience, EYSO is comprised of three ensembles. Student placement within an orchestra is based on an audition adjudicated by the conductors and/or coaches.

Sonata Strings: A training orchestra for musicians with two to four years of experience on their instruments and little or no prior ensemble experience. Age range is generally 7-13 years old.

Concert Orchestra: A full orchestra for advancing string players with 4 or more years of experience. Age range is generally 11-21 years old.

Chamber Strings: A strings chamber orchestra that performs more challenging repertoire. For advanced musicians up to age 21

Chamber Winds: A winds chamber orchestra that performs more challenging repertoire. For advanced musicians up to age 21

The Everett Youth Symphony's orchestras present three or more concerts each season. The orchestras prepare for their concerts through a balance of weekly rehearsals with their conductors and scheduled sectional rehearsals with specialist coaches and other professional musicians. Through this work students learn to perform the music with skill and sensitivity and are taught all the facets of public performance and teamwork within an orchestra.

ATTENDANCE

Orchestra musicians are required to attend all rehearsals, retreats and performances! They are expected to arrive on time and stay to the rehearsal's conclusion. Each musician plays an integral part in the success of the orchestra. Attendance is extremely important during rehearsals since EYSO contracts for sectional coaching. Any musician's absence affects the entire orchestra team.

An attendance sheet is posted inside the door of each rehearsal room. It is the student's responsibility to initial the attendance sheet at each rehearsal. Students should check the spelling of their name and write in any corrections, as this is how their names will be spelled in the concert programs. Students cannot sign in for another student.

ABSENCES

If you have a conflict with a rehearsal or performance and it is not possible to work out an alternative arrangement, please **notify your conductor** well in advance. Your absence may impact scheduled sectional rehearsals and instrumentation.

For a planned absence:

Students should submit an Absence Notification Form at least two (2) weeks before a rehearsal absence and at least four (4) weeks before a concert absence.

The Absence Notification Form is located on the EYSO website, and when submitted will send an email to the attendance secretary and orchestra conductors. The link is located on the left sidebar of our website: www.everettyouthsymphony.org.

For sudden illness or family emergency:

Students should contact EYSO as soon as possible email:

attendance@everettyouthsymphony.org

or by phone: **425-258-2028**.

Please provide name, orchestra, instrument, date of absence, type (arriving late, absent, leaving early) and reason for absence.

Arriving late to rehearsal or leaving early will be considered ½ an absence (unless released early by conductor).

If a student has missed more than (2) two rehearsals during a concert cycle, participation in the concert will be at the discretion of the conductor.

A student's attendance record will be considered when determining orchestra placement, awards, scholarships, and evaluations.

EYSO is a 501 (c)(3) organization registered with the federal government and the state of Washington. Our federal ID number is 91-1254979. Our state ID number is: 2-343410-3. Donations may be sent to:

Everett Youth Symphony Orchestras
P.O. Box 23
Everett, WA 98206

MATCHING GIFTS

Matching Gifts double the impact of your contribution. Both Boeing and Microsoft have matching donation programs. Please check with your employer's Human Resources Department about your company's Matching Gift Program.

GALPERIN TUITION ASSISTANCE FUND

The Galperin Tuition Assistance fund was started to help students and their families experiencing hardships covering tuition costs. This fund is built through direct donations and program ad sales. Tuition assistance recipients receive 100% of the proceeds from the ads they sell, up to the amount of their tuition, with any remainder going into the pool for other assistance recipients. The amount dispersed is based upon musician need and circumstances, number of musicians requesting assistance, total amount available in the fund, and the number of ads the musician has sold. All musicians requesting tuition assistance are expected to sell one or more advertisements.

Tuition assistance is awarded on a first come, first served basis, until funds run out. Musicians applying for this fund must pay a portion of their tuition on the first day of rehearsal. Assistance funds are dispersed after the winter concert. If the fund cannot fill all the assistance requested, the musicians will be responsible to pay the remaining tuition balance by the spring concert.

Applications may be obtained by contacting the Membership Coordinator at: membership@everettyouthsymphony.org.

Application deadline is November 7, 2016.

CONCERT PROGRAM ADVERTISING FOR TUITION ASSISTANCE

All musicians are required to sell one program ad. A tax deductible donation of \$50 can be paid by musicians not receiving tuition assistance and who are not able to sell ads. If you choose to donate instead of selling an ad, you have the option to put a personal note of encouragement or special greeting in the program.

PAYMENT OPTIONS

Pay full tuition by September 19, 2016. (To receive a sibling discount, tuition must be paid in full on September 19, 2016.)

Two-payment plan (No sibling discount): This option costs \$50 more per year. Payments are due Sept. 19, 2016 and January 23, 2017. A current credit card number is required as security for the payment plan option.

Participation in EYSO is a year long commitment. A musician is responsible for the full tuition payment even if they leave before the end of the season. Tuition is not pro-rated.

Accounts must be current for musicians to participate in rehearsals, concerts, and the retreat. All returned checks will incur a \$35 charge.

SIBLING DISCOUNT

When families with more than one student in EYSO pay tuition in full for all students by September 19th, they only pay full tuition for the student in the most advanced orchestra, and are entitled to receive a 10% discount on each additional tuition.

Families with more than one student in EYSO may also choose to pay the total of the combined tuitions in two installments. However, the 10% discount does not apply with this two payment plan. Each sibling must pay the full amount when using the two installment payment.

Any questions regarding tuition can be directed to the EYSO Membership Coordinator. Please refer to contact information on the back page of the handbook or on the website.

REFUNDS

EYSO does not grant tuition refunds. Please contact the board to review your particular situation if you feel a refund is necessary.

CONTRIBUTING TO THE EVERETT YOUTH SYMPHONY

EYSO is an independent, non-profit organization operated by a parent volunteer board of directors. EYSO is supported primarily through tuitions, donations and grants. Outside contributions are vital to the success of our organization.

EYSO makes every effort to keep tuition affordable for as many families as possible. However, tuition only covers a portion of the expenses incurred by the organization. Consequently, we rely on direct donations to keep our programs strong and tuitions affordable.

All donations in any amount are gratefully accepted and appreciated and are tax-deductible. Donations are used for many things including purchasing music, rehearsal and performance space rental, coaches, and need-based financial assistance. You can earmark your donation for a particular purpose.

REHEARSALS

Please arrive for rehearsals 10 minutes early to allow time to tune your instrument and organize your music. Be ready for the downbeat promptly at 6:00!

Unless otherwise indicated, rehearsals are held every Monday from . Sept 19, 2016 to May15, 2017 observing the school closure/holiday schedule of the Everett School District. In the case of rehearsal cancelation due to inclement weather or any other reason, you will receive an email. Information will also be posted on the EYSO website.

Students are expected to maintain a respectful relationship with the conductor and fellow musicians. Rehearsal rooms must be left clean and in order. It is very important to leave them in good condition to maintain our lease with Jackson High School. Parents are responsible for picking up their children immediately after rehearsal ends.

REHEARSAL TIMES

Sonata Strings	6:00 - 7:15 p.m.
Concert Orchestra	6:00 - 7:30 p.m.
Chamber Orchestra	7:30 - 8:30 p.m.

REHEARSAL LOCATION FOR ALL ORCHESTRAS:

Jackson High School Auditorium, 10801 1508 136th St SE, Mill Creek, WA 98012 .

SHEET MUSIC:

Each musician is responsible for music distributed to him/her. Please bring your music and a pencil to each rehearsal. Sonata Strings students need to bring a music stand to each rehearsal.

SCHOOL MUSIC PROGRAM POLICY

EYSO is highly committed to supporting school music programs. EYSO members are required to participate in their school music program on their respective orchestra instruments, if this option exists at their school.

CONCERTS

Concerts are held at the Everett PUD Auditorium, 2320 California Street, Everett, WA 98201. Driving directions can be obtained from the EYSO website at www.everettyouthsymphony.org Plenty of free parking is available.

CONCERTS begin at 4:00pm. The lobby opens at 3:30pm, and the auditorium seating begins at 3:45pm. CD recordings of the concert can be ordered at the ticket counter.

MUSICIAN ARRIVAL SCHEDULE: Dress rehearsal will be held on the day of the concert. Schedules for Dress Rehearsal and Concerts will be announced one week prior to the concert.

Each orchestra is assigned a rehearsal room within the PUD building. There will be signs posted to direct you.

CONCERT ATTIRE

Chamber & Concert Orchestras:

Black dress shirt or blouse-partial sleeve ok.
Black pants with black dress belt/long skirt
Black bow tie optional
Black dress shoes
Black stockings/socks

Sonata Strings:

White dress shirt or blouse-partial sleeve ok.
Black pants/long skirt
Black bow tie optional
Black dress shoes
Black stockings/socks

***No t-shirts, cargo pants, jeans, sneakers, no thin straps or strapless blouses, bare shoulders or midriffs, or low-cut necklines please! Musicians not wearing appropriate concert attire may not be able to perform in the concert.**

TICKET PRICES:

Adults \$10.00/ Students and children \$5.00. Seating is limited, therefore tickets are presold starting 3 weeks prior to concerts.

FALL RETREAT

CONCERT AND CHAMBER ORCHESTRAS

The EYSO Annual Retreat is considered a required rehearsal. All costs are included in the tuition. Meals are provided for students and chaperones. Parents are welcome to attend and observe. The site for the 2016 retreat is Mukilteo Presbyterian Church.

DATE & TIME

All Day: Friday, Nov 11th, 9AM to 5PM.

On the morning of the retreat, check-in will begin at 8:30AM

TRANSPORTATION

Members will be responsible for providing their own transportation to and from the retreat site.

WHAT TO BRING

Instrument, music, and music stand.

***A Retreat Packet with consent form and retreat details will be distributed to musicians in early October.**

SONATA STRINGS

Sonata Strings members have a half-day retreat NOON-4pm on Friday, **November 11th. Retreat is considered a required rehearsal.** The location of this year's retreat is Mukilteo Presbyterian Church. Retreat includes snacks, lunch and games.

Musicians should bring their music stand, pencil, music and instrument.

*** A Retreat Packet with consent form and retreat details will be distributed to musicians in early October.**

CONCERTO COMPETITION

The concerto competition will be held Monday, January 23, 2016. The auditions are open to all orchestra members. Competition times will be assigned after all applications are received. Time and location will be announced by January 16, 2016.

Musicians must have their music selection approved by the Artistic Director before submitting an application. Applications are available online. The deadline to submit an application is January 9th, 2017. All competitors must have an accompanist. Finding and paying for an accompanist is the responsibility of the competitor. A list of local accompanists is available upon request. The winner(s) will perform as soloists during the Spring Concert of 2016-2017 season.

TUITION

Tuition is the primary source of operating funds for the Everett Youth Symphony Orchestras. The funds are used to pay conductors, librarian & coaches, purchase music, and rent rehearsal space.

Please bring your tuition to the treasurer on the due dates or mail payment to: **EYSO, PO Box 23, Everett, WA 98206.**

Important: Please include the musician's name and orchestra on the memo line of your check.

2016-2017 SEASON TUITION:

	<u>On Sept. 19</u>	<u>2 Payments</u>
Chamber:	+\$100	+\$50
Concert:	\$400	\$225
Sonata:	\$360	\$205

All musicians must pay full tuition or first payment at the first rehearsal on September 19th, 2016.